



Licensing Sub-Committee

Meeting Date:

Monday, 12 March 2018

Agenda

Meeting Time:

6:00 pm

Meeting Venue:

Council Chamber - York House

A handwritten signature in black ink, appearing to read 'Paul Martin', with a horizontal line underneath.

Paul Martin, Chief Executive

Members

Councillor Geoff Acton
Councillor Margaret Buter
Councillor Rita Palmer

**Committee
Administrator**

Maxine Cooper maxine.cooper@richmondandwandsworth.gov.uk

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4. Members are reminded that they are required to securely dispose of agenda packs that contain private information.

York House
Twickenham
TW1 3AA

1 March 2018

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Nese keni veshtersi per te kuptuar kete botim, ju lutemi ejani ne receptionin ne adresen e shenuar me poshte ku ne mund te organizojme perkthime nepermjet telefonit.

Albanian

এই প্রকাশনার অর্থ বুঝতে পারায় যদি আপনার কোন সমস্যা হয়, নিচে দেওয়া ঠিকানায় রিসেপশন-এ চলে আসুন যেখানে আমরা আপনাকে টেলিফোনে দোভাষীর সেবা প্রদানের ব্যবস্থা করতে পারবো।

Bengali

જો તમને આ પુસ્તિકાની વિગતો સમજવામાં મુશ્કેલી પડતી હોય તો, કૃપયા નીચે જણાવેલ સ્થળના વિશેષાન પર આવો, જ્યાં અમે ટેલિફોન પર ગુજરાતીમાં ઇન્ટરપ્રિટિંગ સેવાની ગોઠવણ કરી આપીશું.

Gujarati

اگر در فهمیدن این نشریه مشکل دارید، لطفاً به میز پذیرش در آدرس قید شده در زیر رجوع فرمایید تا سرویس ترجمه تلفنی برایتان فراهم آورده شود.

Farsi

إذا كانت لديك صعوبة في فهم هذا المنشور، فنرجو زيارة الإستقبال في العنوان المعطى أدناه حيث بإمكاننا أن نرتب لخدمة ترجمة شفوية هاتفية.

Arabic

اگر آپ کو اس اشاعت کو سمجھنے میں کوئی مشکل ہے تو، براہ کرم نیچے دیئے ہوئے ایڈریس کے استقبالیے پر جا کر ملیئے، جہاں ہم آپ کیلئے ٹیلیفون انٹرپرائزنگ سروس (ٹیلیفون پر ترجمانی کی سروس) کا انتظام کر سکتے ہیں۔

Urdu

ਜੇਕਰ ਤੁਹਾਨੂੰ ਇਸ ਪਰਚੇ ਨੂੰ ਸਮਝਣ ਵਿਚ ਮੁਸ਼ਕਲ ਪੇਸ਼ ਆਉਂਦੀ ਹੈ ਤਾਂ ਹੇਠਾਂ ਦਿੱਤੇ ਗਏ ਪਤੇ ਉੱਪਰ ਰਿਸੈਪਸ਼ਨ 'ਤੇ ਆਓ ਜਿੱਥੇ ਅਸੀਂ ਟੈਲੀਫੋਨ ਤੇ ਗੱਲਬਾਤ ਕਰਨ ਲਈ ਇੰਟਰਪ੍ਰਿਟਰ ਦਾ ਪ੍ਰਬੰਧ ਕਰ ਸਕਦੇ ਹਾਂ।

Punjabi

Civic Centre, 44 York Street, Twickenham, TW1 3BZ
42 York Street, Twickenham, TW1 3BW
Centre House, 68 Sheen Lane, London SW14 8LP
Old Town Hall, Whittaker Avenue, Richmond, TW9 1TP
Or any library

1. Procedure

To confirm the procedure for the hearing – **attached**.

2. Declarations of Interest

In accordance with the Members' Code of Conduct, Members are requested to declare any interests orally at the start of the meeting and again immediately before consideration of the matter. Members are reminded to specify the agenda item number to which it refers and the nature of the interest being declared.

3. Minutes

To agree the minutes of the meeting held on 16 October 2017 – *attached*

4. THE NATIONAL ARCHIVES, BESSANT DRIVE, RICHMOND, TW9 4DU KEW WARD

To hear and determine an opposed application for a new premises licence.

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LICENSING SUB-COMMITTEE

Procedure for premises licence application hearings held under the Licensing Act 2003

The purpose of this procedure is to clarify how the Licensing Sub-Committee will hear premises licence applications made under the Licensing Act 2003 (as amended). All hearings are conducted with due regard to the Licensing Protocol, the Council's Constitution, relevant legislation and case law, regulations, guidance, and the Members' Code of Conduct.

1. The **Chairman** will introduce all those in attendance including members, officers and members of the public.
2. The **Chairman** will confirm the procedure that the hearing will follow.
3. The **Chairman** will seek to confirm of officers whether all prerequisites have been met in respect of the hearing.
4. **Sub-Committee** members will be asked to declare any interests they have and any other procedural business will be transacted.
5. **Parties who have registered to speak** will be invited to make their representations. The Sub-Committee may ask questions for the purposes of clarification, but can **not** cross-examine the speakers. Each party will be permitted to call witnesses to support their representation. In order to ensure that the hearing is fair to all parties, the Sub-Committee has the discretion to limit the amount of time each group or party has to speak. Speakers will be heard in the following grouped order:
 - I. The applicant
 - II. Responsible authorities
 - III. Other persons
6. The **Chairman** has the right to grant each party the opportunity to ask questions of each other for the purposes of clarification only. Cross examination will **not** be permitted.
7. Each group will have an opportunity to make short closing submissions in the following order:
 - I. Responsible authorities
 - II. Other persons
 - III. The applicant
8. The **Sub-Committee** shall then retire, during which time it will:
 - I. Discuss the application and seek advice on legal or procedural matters from relevant officers
 - II. Form views on the application and make a decision by majority vote
9. The **Sub-Committee** will return to deliver its decision.
10. The **Legal Adviser** shall provide a summary of the legal advice provided to the Sub-Committee.
11. The **Chairman** will sum up the Sub-Committee's decision and advise that written confirmation of the decision will be available in due course.

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LICENSING SUB-COMMITTEE

Minutes of the meeting held on Monday, 16 October 2017.

PRESENT: Councillor Annie Hambidge, Councillor Ben Khosa and Councillor Rita Palmer

5. PROCEDURE

6. DECLARATIONS OF INTEREST

There were no declarations of interest.

7. THE ANGEL & CROWN, 5 CHURCH COURT, RICHMOND, TW9 1JL

Present for this item were:

- Duncan Di Biase – Review Applicant and local resident
- James Anderson, Partner, Poppleston Allen, Solicitors – for Fuller's and Mr Sains
- Fred Turner, Head of Tenancy, Fuller's Brewery
- Sam Walter, Business Development Manager, Fuller's Brewery
- Stephen Sains, Designated Premises Supervisor on the premises licence

- PC John McGann, Licensing Officer, Twickenham Police Station, Responsible Authority.
- Barry Croft, Licensing Officer, Responsible Authority

- Sheena Calvert – interested party
- Stephen Foot – interested party
- Barbara Hicks – interested party
- Celia Holman – interested party
- Margaret Wallace-Jones – interested party
- Jonathan Waeland – interested party
- Tony West – interested party
- Peter Willan – interested party
- Francis Wright – interested party

It was noted that this was the meeting reconvened from the 4 September 2017.

The application was presented by Mr Di Biase who described the ongoing disturbances and anti-social behaviour, that residents had suffered from patrons of the Angel and Crown public house. The disturbances included loud music, outside drinking, bad language, deliveries from 6.00am and 'bottle dumping' after closing hours, with the residents of the dwellings above the commercial properties in Church Court and the local businesses being particularly affected. Church Court was a narrow street and the noise and smoking from patrons of the Angel and Crown had made it unpleasant for residents. This had also affected the profits of, and the footfall to local businesses. During the hot weather residents also felt that they could not open their windows due to these disturbances. Mr Di Biase said he often felt threatened when he walked past the Angel and Crown and on one occasion had been approached by a member of its staff, accompanied by another person and was told to move on.

Mr Di Biase then went through the list of conditions submitted in his application. The residential dwellings in question, which were not originally for residential use but that use had since changed, all faced directly onto Church Court. Mr Di Biase said that he used to reside in one of these properties but had since moved due to the disturbances mentioned above. He added that the volume of complaints from both residents, non-residents and

local businesses confirmed the level of disturbance and anti-social behaviour that had taken place.

Margaret Wallace-Jones raised her objections and said that her customers regularly said they found it unpleasant when walking past the Angel and Crown, particularly with the language used by some patrons. In addition, patrons were often drunk and when she asked them to moderate their language, she was faced with verbal abuse. Ms Wallace-Jones said the Angel and Crown needed to be run properly and that there should be no off-sales.

Mr Francis Wright, read his submitted statement to the Licensing Sub-Committee. Disturbances had been continuous: the volume of the music was loud, patrons would race aggressive dogs, bad language, drunkenness and rudeness. There had been another manager at the Angel and Crown, for a short period to cover for Mr Sains. This manager successfully attempted to control the behaviour of the patrons. Mr Wright said that on the 29 April 2017 he called the council's noise line to report the playing of loud music after the permitted hours and noisy patrons outside the Angel and Crown. Mr Wright was aware that Fullers was a member of 'Pub Watch' however, during warm nights, doors and windows of the Angel and Crown were left open, and he felt this went against the 'Pub Watch' code. A meeting had been held with Mr Sains, where he said that if the windows and doors were to remain closed, an air-conditioning unit would need to be installed which would at great cost. Mr Wright added there was a Church at the end of Church Court where some patrons had taken to drinking in the Church yard. Mr Wright then read from an email dated 1 September 2017 sent by Lewis Day Solicitors on behalf of Fullers, whereby Mr Wright said he had felt offended by the language contained in it.

Mr Wright added that a notice had been placed in a window of the Angel and Crown advertising for bar staff with no experience required. He said that staff members were often drunk at 1.00am and could be heard by residents. Mr Sains was accused of making no attempt to control either loud music or poor behaviour. He felt that the staff needed to be trained on how to deal with drunk and abusive patrons and also how to talk to residents. There had been attempts to resolve matters with the Angel and Crown but they had failed and Mr Wright felt that as Fullers prided itself on image, this pub was not a good reflection of it.

Mr Wright concluded his objections by saying that the opening hours needed to be reconsidered as the Angel and Crown was in a residential area and that it should be an asset instead of a blight on Richmond.

In response to questions from the Licensing Sub-Committee, Mr Wright said that he had met with Fullers on the 14 July 2017 but had refused to meet with them again. Ms Wallace-Jones said that there was a particular set of behaviours associated with the Angel and Crown. Mr Di Biase stated that the matters had been on-going since 2013 and issues were often dealt with internally, within the pub. He himself had made calls to 101 to raise concerns, had contacted the police and reported on the Council's website about the anti-social behaviour but no responses had been received. Barry Croft, Licensing Manager, said that Mr Di Biase could contact him directly to report any further incidents.

In response to questions from the Licensing Sub-Committee, Mr Wright reiterated that since 2013 there had been a big difference in the level of poor behaviour. There had been periods, prior to 2013 when Mr Sains was tenant and Designated Premises Supervisor (DPS). That same level of poor behaviour did not occur when there were other DPSs responsible for the premises. The positioning of the television screen, coupled with open windows and the layout of Church Court amplified noise disturbance from the Angel and Crown.

Alexandra Karg read her statement to the Licensing Sub-Committee.

Jonathan Waeland moved from his flat of 10 years in Church Court because of anti-social behaviour from the Angel and Crown. He added that his fiancée did not visit the flat after 7.00pm as she had felt intimidated by the patrons.

Celia Holman said that all the objectors shared the same feeling of intimidation. She was a customer of one of the shops on Church Court and felt that the space outside the Angel and Crown was not managed properly and the premises was out of control. The independent shops were suffering, as a result of, the poor language and behaviour.

Barbara Hicks referred to an incident when smokers and drinkers filled a large area of the alley during a recent wake. On that same night at 12.30am there were people outside her porch smoking and making noise. As this caused her breathing difficulties she requested a limit on the number of outside smokers.

Ms Hicks had attended a meeting where Mr Sains had said that the windows would be closed after 10.00pm. However, since the meeting the situation remained the same and she would often go and close the windows herself. On one occasion, she closed them at 10.30pm and was asked what she was doing.

Stephen Foot was not a resident of Church Court but regularly walked through there. He said the music from the Angel and Crown was loud, there was shouting, bad language and anti-social behaviour. Patrons would often be shouting over the loud music. He did not trust the Angel and Crown to regulate itself. Mr Foot said he supported the 10 conditions submitted in Mr Di Biase's review application.

Peter Willan, representing the Richmond Society, said that for the last 10 years' there had been problems with the Angel and Crown and that they were in breach of all four licensing objectives. Mr Willan said he supported the 10 conditions submitted by Mr Di Biase in his review application.

James Anderson, Partner, Poppleston Allen, Solicitors had no questions for the applicant or interested parties.

Barry Croft, Responsible Authorities had no questions for the applicant or interested parties.

PC John McGann, Metropolitan Police said that he had submitted two statements in support of the application and felt that the conditions submitted by the applicant were reasonable. He added that residents had tried to work with the Angel and Crown to better the relationship. PC McGann sought to present some late information, but after consulting with the licence holder, the Sub-Committee decided the information should not be admitted. PC McGann produced a DVD, that had not been presented prior to the hearing. Mr Anderson said that he had seen the CCTV, which had been provided by the Angel and Crown but his client Fullers had not, although he had previously explained the contents of it to them.

Adjourned at 8.29pm to locate equipment to play DVD.

At 8.47pm the hearing was resumed and the DVD was not played as it was incompatible with the available equipment.

Mr Anderson presented his response to the application on behalf of his clients, Mr Sains and Fullers. Mr Anderson explained that he had seen the DVD and informed his client of the content. The DVD had been supplied by Mr Sains voluntarily before any conditions were applied to the licence. The DVD concerned an incident that involved a customer

that had tried to enter the premises in a very erratic manner. When Mr Sains became aware of the incident as it unfolded, he called for an ambulance. The man in question was arrested and charged with a public order offence.

PC McGann said that he had met with Mr Sains and Mr Walter and Mr Sains said he would not bar the assailant from the Angel and Crown. PC McGann had suggested to Mr Sains he needed to be more selective over his clientele with Mr Sains saying that this would be discriminatory. PC McGann said Fullers was a good brewery but had let themselves and local residents down with this establishment. When he had met with Mr Sains, Mr Walter and Fullers the proposed conditions had been agreed. The inside of the Angel and Crown was often very hot and he did not know why air-conditioning had not been considered, to reduce the patrons need to stand outside.

PC McGann said he agreed to the conditions submitted in the applicant's review application. In addition he suggested the removal of Mr Sains as the DPS, although he admitted that this would not prevent him from working at the premises. He also requested that SIA staff be on the premises on rugby match days.

In response to questions from the Licensing Sub-Committee, PC McGann responded by stating that action had been taken against a family with young children who were unsupervised. PC McGann apologised for the lack of response when the applicant dialled 101, which he attributed to a reduction in resources. He said that there was no connection between the incidents at the Angel and Crown and residents from a local residential home.

In response to questions from Mr Di Biase, PC McGann said that Mr Sains had provided him with a USB stick of the CCTV footage but the footage was not shown at the meeting previously mentioned.

Barry Croft, representing the Licensing Authority, said he supported the review application and the conditions submitted by the applicant, as well as the suggestions of removing Mr Sains as the DPS and off-sales. He added there were letters of complaint that referred to the Angel and Crown, on the Council's database, which concerned anti-social behaviour.

Mr Anderson had no questions for Mr Croft.

Mr Anderson continued and said the incident on CCTV had happened at approximately 4.30pm and took place approximately 20 metres from the Angel and Crown. The pavement was not blocked by either patrons or the man responsible for the assault. In response to questions from PC McCann, Mr Anderson agreed that a meeting had taken place with PC McGann, Mr Sains, Mr Walter and Fullers, where a set of conditions was agreed to be put on the licence. Mr Anderson said there had been a dispute between PC McGann and Mr Walton, where PC McGann said that the assailant still attended the Angel and Crown, which was incorrect. His clients did take their reputation seriously and explained that the Angel and Crown was tenanted and Mr Sains had taken over the tenancy in 2005. When the smoking ban happened, the clientele of the pub changed.

He continued that Mr Sains had applied all conditions to the licence, when relevant authorities had approached him with their request. His clients had devised proposals to enable a better relationship with residents, such as a system to track complaints but had only received one and that was from Mr Di Biase about the television. If there were any complaints or issues drawn to their attention, Mr Sains and Mr Walter would meet to discuss them together.

In response to questions from the Licensing Sub-Committee, Mr Fred Turner, Head of

Tenancy for Fullers Brewery said the pub was in an awkward retail site and another site would not immediately be considered.

In response to questions from the Licensing Sub-Committee, Mr Anderson said that the tables and chairs outside the pub were permitted by the licence and Fullers did not own the frontage. He explained the review was to address the issues raised in the application, Fullers wanted the pub to operate in harmony with residents and admitted that there had been occasions when things had not gone right and residents had been left upset. The tenant was operating on a low profit margin which limited its ability to make changes. If the pub became a managed one, Fullers could then financially assist with any enhancement to the pub. The patrons were from Richmond who enjoyed sport and drinking in a local environment. The layout of the pub was difficult and in a conservation area, that restricted what can be done.

Mr Anderson invited the Licensing Sub-Committee to consider conditions submitted by Fullers that would strike a balance with residents and his clients. His clients accepted that on occasions Church Court would get blocked but this did not happen regularly. The premises gained much of its trade when major sporting events were on, which was not a daily occurrence and Mr Anderson did not agree with the residents on the matter of the area being blocked regularly. Mr Anderson referred to the photographs submitted by the residents, stating that on both dates there had been live sporting events shown on the television in the pub. In response to questions from the Licensing Sub-Committee, Mr Anderson said that some of the photographs showed there to be very few people outside the pub. The pub had no area at the rear of it and if patrons wanted to go outside when the pub was busy (such as on rugby days), they could only go to the front of it. During busier times, registered door supervisors worked at the pub. Mr Anderson said his clients would be happy to add a requirement of a doorman when sport was televised and he felt it was reasonable for the pub to have off-sales. Going forward there would be a higher level of monitoring to the outside area. Mr Sains was a lessee until 2022 and could not be removed before then. A 'balcony cord' could be introduced outside, on a temporary basis, with signage, Mr Anderson had liaised with Lewis Dodd, Licensing Officer, who had said this would be acceptable. The Licensing Sub-Committee advised this was a matter for Street Trading and could not be dealt with by this Committee, as was the case with tables and chairs outside the front of the pub.

With regard to the issues raised about noise from the pub, Mr Sains had tried to engage with residents. Most of the complaints about the noise related to patrons talking over the music. There had been 4 incidents of this type of noise disturbance raised. To try to remedy this disturbance, his clients would purchase new speakers, to replace the current set positioned at the front of the pub, these would now be repositioned to the rear of the pub. An extra set of double doors to the right of the entrance door would be fitted and remain open until 8.00pm. His clients would agree to a noise limiter if the Licensing Sub-Committee was to impose that condition. Mr Anderson reminded the Licensing Sub-Committee that all doors and windows were currently regulated to close at 10.00pm. In response to Mr Sains' tenure, Mr Anderson said it was good if a lessee had security of tenure as short-term tenancies encouraged rules to be relaxed. Mr Sains, who lived above the pub with his young family, would be expected to abide by any conditions imposed. Mr Anderson did not agree with the removal of Mr Sains and that a good quality CCTV, added to the fact that Mr Sains lived above the pub, would alleviate the issues. Mr Walters was happy to provide residents with his contact details for complaints to be directed to him and a notice would be placed on the road with contact details for where to raise complaints about the pub, for the general public. Mr Anderson's clients agreed not to have any patrons drinking outside the pub after 6.00pm. This application had been a wake-up call for Mr Sains and he did want to maintain his licence.

In response to questions from the Licensing Sub-Committee, Mr Anderson stated that nuisance from the pub was an issue. He admitted that some of the photographs did show

the court to be blocked around the vicinity of the pub but his clients could not condemn the client base.

In response to questions from the Licensing Sub-Committee, Mr Sains said that air-conditioning was being considered and recently someone had attended the pub to look at the possibility of installation. There was no space at the back of the pub to house a unit, with there only being space to accommodate two bins and a boiler. Mr Sains confirmed that he had owned the lease for nearly 13 years and had made many notes on comments made during this hearing. Mr Sains also said that he would be happy to attend a licensing refresher course. Mr Sains said that a lot of the outcomes from the meetings that took place had been implemented where it had been possible. An experienced deputy manager, that also had Fullers experience and a personal licence, started employment at the pub last Saturday. Mr Sains' current hours of work were 6.00am-midnight, on a daily basis. This was likely to reduce as there now was a deputy to share the responsibility of managing the pub and its patrons.

In response to questions from the Licensing Sub-Committee, Mr Anderson stated that when Fullers received the application for this review, on 2 September 2017, they set out a list of proposals. Prior to receipt of the review application, Fullers were unaware there were any more issues, apart from the 7 complaints they had received that included 4 noise complaints.

PC McGann said that all complaint letters over the years were about breaches to the conditions of the licence. Mr Anderson disagreed and reiterated when his clients became fully aware of the issues. Mr Walter said Fullers often made unannounced checks on all their premises, whether licenced or not, and all checks were documented. Checks took place every 8 weeks and it was Mr Walter that personally attended them. There were only 2 complaints received via the company's complaints handling system, about the Angel and Crown, and they were both from the same person, Mr Di Biase. Mr Anderson added that Mr Sains also maintained an incident book on the premises.

In response to a question from PC McGann, Mr Andrews said they wanted to seek expert advice about the Environmental Health report and noise measurement. However, his clients had acted upon the contents of the report and had moved the speakers. If a noise limiter had been suggested, his clients would have considered it.

In response to questions from PC McGann, Mr Turner said that Fullers did not have the financial day to day responsibility for the running of the pub however, he confirmed that Fullers did attend the pub, in accordance with their Code of Conduct, and agreed the conditions concerning the windows and doors had not been adhered to.

In response to questions from Mr Di Biase and Mr Waeland, Mr Anderson responded that shortly before the 2 September 2017, there had been a meeting with his clients when they went through the conditions. Mr Walter responded that when he visited local premises he would walk around them. There had been a complaint of noise and when Fullers attended the premises twice, approximately 5 years ago, the noise was measured and it was deemed loud by the noise team. Mr Sains responded by saying the pub had turned a lot of drunk people away and did not serve people in the pub who were drunk. The majority, when asked, would leave immediately and the others leave shortly after being asked to. There were 21 pubs in Richmond and drunk people moved from one establishment to another in an attempt to be served. Many of the people pictured in the photographs, who looked drunk, may not necessarily have come from the Angel and Crown. Mr Andrews said that all complaints about noise issues and poor language would be dealt with. Mr Sains said he would address it by having the area monitored by staff and he would also look into the conditions that applied after 6.00pm which would not benefit the surrounding establishments which closed at 5.30pm on a Saturday.

In summing up PC McGann said that residents and shoppers had suffered enough from the disturbances from the Angel and Crown and the conditions suggested by Fullers were not sufficient. Fullers needed to take more responsibility for the Angel and Crown and the disturbances did not happen in their other establishments.

In summing up Barry Croft said he agreed with the residents and PC McGann. The council had over 850 licenced premises and this was only the third time residents had brought a review application before the Licensing Sub-Committee. Fourteen complaints had been received and logged for this pub. He supported the review application and the thirteen suggested conditions. He added that if the conditions on the review application were applied to the licence and subsequently not adhered to, he and PC McGann would bring the case back to the Licensing Sub-Committee.

In summing up Mr Di Biase said they had come to the hearing as a community of businesses and residents, with conditions supplied in their review application to improve the area, the pub and local businesses. Mr Di Biase implored the Licencing Sub-Committee to look at the 50 letters from interested parties supplied with the review application and the conditions suggested in it.

In summing up, Mr Anderson said Fullers did respond in 2016 to the issues raised and there was nothing mentioned during that meeting about the outside area. Mr Anderson asked for the pub to remain as a viable business. It was not a Fullers flagship pub but a small pub. Noise could be controlled by a condition. To address the control of patrons outside the pub, particularly at weekends, a condition could be imposed to enforce control and the pub requested the opportunity to operate under these new conditions

Mr Sains said he had nothing further to add.

The Licensing Sub-Committee adjourned at 22.30 for deliberations and the hearing resumed at 23.32.

Adjourned again at 23.36 to clarify conditions and resumed at 23.42

Meeting ended at 23.44

Decision of the Licensing Sub-Committee at the meeting on 17th October 2017 in respect of the application by local residents and businesses to review the Premises Licence of The Angel & Crown Public House, 5 Church Court, Richmond TW9 1JL

FIRST CLASS

(Address of applicant and objector)

October 2017

Dear (Insert applicant and objector's name)

Application by Duncan Di Biase and Others for Review
The Angel & Crown Public House, 5 Church Court, Richmond TW9 1JL
Premises Licence Holder: Fuller Smith & Turner PLC
Designated Premises Supervisor ("DPS"): Mr Steven Sains

-
As Chairman of the Licensing Sub-Committee on 17th October 2017, I write to confirm the decision regarding the above application.

Review Application

The Applicants submitted an application for Review on the following grounds:

Ongoing disturbance from live music, music and sporting events played inside the premises with windows and doors wide open. Disturbance from patrons using the outdoor seating and tables as well as the street to consume alcohol located directly outside the front of the premises from open until close. Language from the patrons is disgusting and can be heard by children and adults as they walk past, as well as in shops and in the applicants' homes. Disturbance from deliveries before the premises opens in the morning and bottle dumping after the premises closes at night.

The Applicants sought the imposition of 12 conditions on the Premises Licence and the removal of the current Designated Premises Supervisor, Mr. Steven Sains as set out in the Review Application.

The application and conditions sought was supported by the Metropolitan Police and the Licensing Authority as Responsible Authorities. The Council's Noise Pollution Officer, other local residents, businesses, the Vicar of St. Mary Magdelene Church, the Richmond Society and ex-Richmond residents submitted representations in support of the Review Application.

The Premises Licence Holder offered 9 conditions to be imposed onto the licence as set out within Supplementary Agenda 1.

The Licensing Sub-Committee reviewed the Premises Licence of The Angel & Crown Public House, 5 Church Court, Richmond TW9 1JL under Section 52 of the Licensing Act 2003.

Decision

Having considered the representations made before it, the Licensing Sub-Committee decided to **modify the conditions of the Premises Licence** by imposing 14 conditions as set out in the Schedule attached below.

Consideration

In discharging its functions in respect of this Review, the Licensing Sub-Committee had to take such steps as it considered appropriate and proportionate for the promotion of the licensing objectives, pursuant to section 52 of the Licensing Act 2003. The relevant objectives here were the Prevention of Crime, and Disorder, the Prevention of Public Nuisance, Public Safety and the Protection of Children from Harm.

The Licensing Sub-Committee could have taken the following steps: modification of the

Premises Licence conditions, exclusion of a licensable activity from the scope of the Premises Licence, removal of the Designated Premises Supervisor, suspension of the licence for a period not exceeding three months, or revocation of the Premises Licence.

In reaching its decision, the Licensing Sub Committee considered the Council's Statement of Licensing Policy, the Licensing Act 2003 (as amended), and where applicable, relevant case law, the relevant Licensing Act 2003 Regulations and the revised Guidance issued by the Secretary of State under Section 182 of the Licensing Act 2003, in particular, Chapter 11 Reviews including paragraphs 11.19 and 11.20.

The Sub-Committee took into account the extensive number of representations in support of the Review application detailing numerous instances of anti-social behaviour and disorder, including fighting, foul language, intimidation, public urination and sexual activity committed by patrons of the premises drinking, often inebriated, and/or smoking outside the premises in Church Court alleyway, blocking the same, and in the immediate vicinity of the premises, in particular the St Mary Magdelene churchyard. and area around the war memorial. This behaviour had occurred in the daytime as well as in the evening, and on occasion beyond the permitted hours.

The representations further referred to, and noise nuisance associated with from music and sporting events being played at the premises, again on occasion beyond the permitted hours, and from early morning deliveries and bottle dumping late at night.

The Sub-Committee heard from the Applicant and Other Parties making representations that the anti-social behaviour and noise problems occurred whilst the DPS was on the premises, and were even worse when he was not. Complaints and reports to the staff at the premises were ignored or only actioned temporarily and on some occasions had resulted in an increase in noise and disturbance. Direct communication with the patrons had resulted in intimidating and aggressive behaviour.

Richmond residents and visitors avoided frequenting Church Court and other proximate businesses as a result and some of those living closest to the premises had moved or stayed away due to the intolerable problems caused by the premises and its patrons.

The Sub-Committee was concerned as to the history and length of time that the problems had continued. It heard evidence that complaints had been made directly to the DPS, premises staff and to the Council. Meetings had been held with the DPS and Fullers and warnings had been given by the Council and the Police. However, this stepped approach, in which the Police and the Council had also been involved, had not brought about a long term improvement.

The Sub-Committee took into account the representations made by and on behalf of the DPS, Mr Sains and Licence Holder. The Sub-Committee had concerns about the management of the premises and lack of control measures over its patrons and staff to mitigate the unacceptable behaviour of its patrons.

The Sub-Committee noted the DPS's submission that he will shortly be recruiting an experienced Assistant Manager to assist him in running the premises and his willingness to undertake Licensing training; this review application has been a

wake up call for both the DPS and the Licence Holder.

The Sub-Committee noted the Licence Holder's statement that it, Fullers, lease the premises to Mr Sains; it is not a managed tenancy. Nonetheless the Sub Committee was of the view that Fullers' name is on the Premises Licence, it had been previously made aware of at least some of the issues and ought to have been aware of them.

The Licensing Sub-Committee considered that controls were required before 6pm due to the representations made by local residents and businesses of anti-social behaviour in the daytime, as well as after 6pm as offered by the Applicant.

The Licensing Sub-Committee had concerns about the management of the premises. It is willing to give the current DPS an opportunity to improve the situation with the benefit of an Assistant Manager and refresher training following this "wake up call".

The Licensing Sub-Committee considered it was appropriate and proportionate to impose 14 additional conditions, taking into account the conditions sought by the Applicants, Police, Licensing Authority and the 9 conditions offered by the Licence Holder, to address concerns which had led to the review application in order to uphold the licensing objectives of the Prevention of Crime and Disorder, the Prevention of Public Nuisance, Public Safety and the Protection of Children from Harm.

In accordance with Section 52(11)(a) this decision to modify the conditions of the licence does not take effect until the end of the 21-day period given for appeals against decisions.

Appeal Process and contact details

The Premises Licence Holder, the Police and the Other Parties who made relevant representations, The Premises Licence holder and the Police may appeal against the Council's decision to Lavender Hill Magistrates' Court. Such an appeal must be brought within 21 days of receipt of this Decision Notice. They will be deemed to have received the Decision Notice, two days after the date of this letter and the decision will come into effect after the 21-day time period for an appeal to be brought.

In the event of an appeal, and in accordance with Section 52(11)(b) of the Licensing Act 2003, the decision of the Sub-Committee does not take effect until the time the appeal is disposed of.

Any correspondence arising from this matter should be sent to the Licensing Authority, Civic Centre, 44 York Street, Twickenham TW1 3AA (e-mail licensing@richmond.gov.uk).

Yours sincerely

For and on behalf of Cllr Palmer
Chairman of Licensing Sub-Committee

The Angel & Crown Public House, 5 Church Court, Richmond TW9 1JL

Schedule of 14 additional Conditions imposed onto the Premises Licence by the

Licensing Sub-Committee following the Review

1. Licensable activities to cease at 23:00 Tuesday to Saturday and at 22:00 on Mondays and Sundays, with closing hours of 23.30 Tuesday to Saturday and 22.30pm on Mondays and Sundays.
2. No music live or recorded after 9.00pm (condition imposed in accordance with section 177A(4) of the Licensing Act 2003).
3. Music live or recorded to have restricted volume via a noise limiter. A noise limited must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Council's Noise Pollution team, so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of an officers of the Council's Noise Pollution team and access shall only be to persons authorised by the Licence Holder. The limiter shall not be altered without prior agreement with an officer of the Council's Noise Pollution team. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised Officer of the Council's Noise Pollution team. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.
4. No off-sales. No alcohol to consumed in open containers off the premises. No alcohol to be consumed in the outside area.
5. No deliveries to the premises shall take place between 21:00 and 08:00 the following day.
6. No bottles will be emptied into bins outside the premises between 21:00 and 08:00 the following morning.
7. No television screens at the premises to be visible from the street.
8. SIA licensed door supervisors to be on duty Thursday, Friday and Saturday nights as well as on nights of major live sporting events and on Twickenham game days to ensure the conditions of the licence are met. SIA licensed door supervisors to be on duty at the entrance from 18.00 until 30 minutes after close of the premises to ensure the quiet dispersal of customers.
9. No windows or doors shall be left open whilst the premises is open.
10. The Licence Holder shall ensure the addition and maintenance of a roped

off outside smoking area.

11. The number of patrons in the smoking area to be limited to 4.
12. The outside area of the premises, including the smoking area shall be regularly monitored by management and staff, so as to ensure that there is no public nuisance or obstruction to the public highway.
13. A direct contact telephone number for the premises will be provided for local residents and shall be displayed at the premises.
14. The DPS, Mr Sains shall undertake licensing refresher training within eight weeks of the date of the Review Hearing on 17th October 2017.

CHAIRMAN

The meeting, which started at 19.00 and adjourned between 20.29 and 20.47, 22.30 and 23.32 and again between 23.36 and 23.42, ended at 23.44.

LONDON BOROUGH OF RICHMOND UPON THAMES**COMMITTEE: LICENSING SUB-COMMITTEE****DATE: 12 MARCH 2018****REPORT OF: JOINT HEAD OF REGULATORY SERVICES****SUBJECT: THE NATIONAL ARCHIVES, BESSANT DRIVE, RICHMOND, TW9 4DU****WARD: KEW****1. Summary**

To hear and determine an opposed application for a new premises licence. The application, plans and subsequent amendment to the application are attached at **Appendix 'A'**. This is an application proposing to add licensable activities to the existing facilities offered to the public at the National Archives. There have been five valid objections to this application submitted by interested parties. These are attached at **Appendix 'B'**. The agent acting on behalf of the premises has since sent letters to the objectors attempting to clarify the position. These are attached at **Appendix 'C'**.

2. Recommendations

That the Sub-committee decide whether to:

- **Grant the application with or without conditions;**
- **Grant the application in part, with or without conditions; or**
- **Refuse the application.**

3. Licensing Objectives

The Sub-committee must determine the grant of a premises licence, based on the four licensing objectives, namely:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance; and
- The protection of children from harm

4. Representations from Interested Parties.

Five representations have been received from interested parties, and are attached at **Appendix 'B'**.

5. Representations from Responsible Authorities

No representations have been received to the application from any of the responsible authorities.

6. Nature of New Premises Application

The applicant is seeking a new premises licence for the sale by retail of alcohol for consumption on and off the premises, films, recorded music and live music.

Licensable Activity/Other	Proposed Application
Sale by retail of alcohol for consumption on and off the premises (Box J)	Monday to Sunday: 12:00 to 23:00 hours
Films (Box B)	Monday to Sunday: 09:00 to 23:00 hours
Live Music (Box E)	Monday to Sunday: 09:00 to 23:00 hours
Recorded Music (Box F)	Monday to Sunday: 09:00 to 23:00 hours
Opening Hours (Box L)	Monday to Sunday: 09:00 to 23:30 hours

7. Legal Considerations

- 7.1 The Licensing Act 2003, Statutory Guidance under S182 of the Act, Regulations, case law and the Council's own Statement of Licensing Policy form the legal framework from which licensing decisions must be made. The Sub-committee can only consider matters within the application that have been raised through representations from 'Interested Parties' and 'Responsible Authorities'.
- 7.2 Under the Human Rights Act 1998, the Sub-committee needs to consider the balance between the rights of the applicant and those making representations to the application when making their decision. The Sub-committee has a duty under the Crime and Disorder Act 1998, Section 17, when making its decision to do all it can to prevent crime and disorder in the Borough.
- 7.3 'Interested Parties', 'Responsible Authorities' and the applicant have the right to appeal the decision of the Sub-committee to the Magistrates' Court within a period of 21 days beginning with the day on which the appellant was notified by the licensing authority of the decision to be appealed against.

- 7.4 New or variation applications for premises located within a cumulative impact zone will fall within the cumulative impact policy and thus be refused if there are relevant representations, unless the applicant can satisfy a Licensing Sub committee that there will be no adverse effect on the cumulative impact. Cumulative impact means the potential impact upon the promotion of the licensing objectives by a significant number of licensed premises concentrated in one area.

8. Financial Implications

There are no direct financial implications arising directly from the report. However, there are possible cost implications if the decision was appealed to the Magistrates' Court and the decision of the Sub-committee was not upheld. Licence fees are expected to cover the cost of administration and determination of applications.

9. Policy and Equality Implications

Refer to the licensing policy and other appropriate Council policies.

There are currently no collaborative/commissioning savings identified for this process.

10. Background Papers

These are attached as indicated below: -

Copy of the licence application, plans and documents amending the application are attached at **Appendix 'A'**

Copies of the representations from the interested parties objecting to the application are attached at **Appendix 'B'**

Copies of the letters sent to the objectors by the applicant's agent are attached at **Appendix 'C'**

11. Contact Officer

Lewis Dodd
Licensing Officer
Tel. 020 8891 7863
e-mail Lewis.Dodd@richmond.gov.uk

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Reference: AFE1564879

Application for a premises licence to be granted under the Licensing Act 2003

Name(s) of applicant*

The National Archives

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference, or description* The National Archives
 Post town* Bessant Drive
 Postcode* Richmond
 Telephone number at premises (if any) TW9 4DU
 Non-domestic rateable value of premises* £6650000.00

Part 2 – Applicant details

Please state whether you are applying for a premises licence as

- a) an individual or individuals ☐
- b) a person other than an individual ☒
- i. as a limited company ☐
- ii. as a partnership ☐
- iii. as an unincorporated association ☐
- iv. other (for example a statutory corporation) ☒
- c) a recognised club ☐
- d) a charity ☐
- e) the proprietor of an educational establishment ☐
- f) a health service body ☐
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital ☐
- h) the chief officer of police of a police force in England and Wales ☐

If you are applying as a person described in (a) or (b) please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☐
- I am making the application pursuant to a statutory function or ☐
- a function discharged by virtue of Her Majesty's prerogative ☐

Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a corporate body), please give the name and address of each party concerned.

Name* The National Archives
 Address* Bessant Drive
 Richmond
 Surrey
 TW9 4DU

Registered number (where applicable)

Description of applicant(for example, partnership, company, unincorporated association etc.)*

The National Archives is the UK Governments official archive; it is a non-ministerial department within the DCMS.

Telephone number (if any)

E-mail address*

[REDACTED]

Part 3 Operating Schedule

When do you want the premises licence to start?*

06 Feb 2018

If you wish the licence to be valid only for a limited period, when do you want it to end?

Please give a general description of the premises. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.*

Sitting in its own grounds, The National Archives hold historical records from the Domesday Book right up to current time. It includes paper and parchment, digital records and websites, photographs, posters, maps, drawings and paintings, equivalent to 33 billion sheets of A4 paper. This is open to all and is a crucial facility for research, preservation of historical documents for future generations and management of Crown Copyright. The purpose of this licence is to compliment the current food offer in the restaurant, improve the customer experience and facilitate alcoholic refreshments at private showings and ticketed events. This will assist in raising funds to maintain the National Archive. Such events may include exhibitions, talks, film screenings and music. It is a highly secure site, with a comprehensive CCTV system and security staff on duty at all times. All events, whether alcohol is provided or not, are ticketed and available on their website and in their bookshop. The intention is to permit the sale by retail of alcohol from 12.00 until 19.00 for the general public and then to continue that provision until 23.00 when required for private showings and ticketed events. Provision for the sale of alcohol for consumption 'off' the premises is to facilitate such as seasonal or commemorative bottles. There is a small external area where the sale of alcohol will be permitted between 12.00 and 18.30 on which a temporary structure such as a marquee, tent or cabin may be placed or, subject to planning consent a permanent structure. Portable extinguishers of a suitable type shall be placed in any structure used.

If 5,000 or more people are expected to attend the premises at any one time. please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

- ☐ a) plays
- ☒ b) films
- ☐ c) indoor sporting events
- ☐ d) boxing or wrestling entertainment
- ☒ e) live music
- ☒ f) recorded music
- ☐ g) performances of dance
- ☐ h) anything of a similar description to that falling within (e), (f) or (g)

Provision of late night refreshment

Supply of alcohol

☐
☒

B - Films

Standard days and timings

Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Monday Start
Monday Finish

09:00
23:00

Tuesday Start	09:00
Tuesday Finish	23:00

Wednesday Start	09:00
Wednesday Finish	23:00

Thursday Start	09:00
Thursday Finish	23:00

Friday Start	09:00
Friday Finish	23:00

Saturday Start	09:00
Saturday Finish	23:00

Sunday Start	09:00
Sunday Finish	23:00

Will the exhibition of films take place indoors or outdoors or both? Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.*

Please give further details here. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.*

State any seasonal variations for the exhibition of films. For example (but not exclusively), where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed above, please list. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Indoors

None

None

E - Live music

Standard days and timings

Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Monday Start	09:00
Monday Finish	23:00

Tuesday Start	09:00
Tuesday Finish	23:00

Wednesday Start	09:00
Wednesday Finish	23:00

Thursday Start	09:00
Thursday Finish	23:00

Friday Start	09:00
Friday Finish	23:00

Saturday Start	09:00
Saturday Finish	23:00

Sunday Start	09:00
Sunday Finish	23:00

Will the performance of live music take place indoors or outdoors or both? Where taking place in a building or other structure please tick as appropriate. Indoors may

Indoors

include a tent.*

Please give further details here For example state type of Live bands, showcase artists, choirs and similar. May activity to be authorised, if not already stated, and give also be used in conjunction with recorded music. relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.*

State any seasonal variations for the performance of live None music For example (but not exclusively), where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the None premises for performance of live music at different times to those listed above, please list For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

F - Recorded music

Standard days and timings

Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Monday Start	09:00
Monday Finish	23:00

Tuesday Start	09:00
Tuesday Finish	23:00

Wednesday Start	09:00
Wednesday Finish	23:00

Thursday Start	09:00
Thursday Finish	23:00

Friday Start	09:00
Friday Finish	23:00

Saturday Start	09:00
Saturday Finish	23:00

Sunday Start	09:00
Sunday Finish	23:00

Will the playing of recorded music take place indoors or outdoors or both? Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.*

Please give further details here For example state type of Recorded music from any source as, for example, an activity to be authorised, if not already stated, and give accompaniment to exhibitions, art showing or as relevant further details, for example (but not exclusively) entertainment in it's own right. whether or not music will be amplified or unamplified.*

State any seasonal variations for the playing of recorded None music For example (but not exclusively), where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the None premises for the playing of recorded music at different times to those listed above, please list For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

J - Supply of alcohol

Standard days and timings

Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Monday Start	12:00
Monday Finish	23:00

Tuesday Start	12:00
Tuesday Finish	23:00

Wednesday Start	12:00
Wednesday Finish	23:00

Thursday Start	12:00
Thursday Finish	23:00

Friday Start	12:00
Friday Finish	23:00

Saturday Start	09:00
Saturday Finish	23:00

Sunday Start	09:00
Sunday Finish	23:00

Will the sale of alcohol be for consumption indoors or outdoors or both? If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.*

Both

State any seasonal variations for the supply of alcohol For example (but not exclusively), where the activity will occur on additional days during the summer months.

For None

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed above, please list For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Public restaurant from 12.00 until 19.00.
Private showings, functions and ticketed events from 19.00 until 23.00.
External area from 12.00 until 18.30.
Events and private showings do not happen every day and so the premises will be closed in the evenings. However due to unpredictable needs, the flexibility shown above is required.

Premises supervisor

State the name and details of the individual whom you wish to specify on the licence as the premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form)

Name*

Lee Oliver

Address*



Personal Licence number (if known)

H05109

Issuing licensing authority (if known)

London Borough of Hounslow

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.

None

L - Hours premises are open to the public

Standard days and timings

Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you

intend the premises to be used for the activity.

Monday Start	09:00
Monday Finish	23:30

Tuesday Start	09:00
Tuesday Finish	23:30

Wednesday Start	09:00
Wednesday Finish	23:30

Thursday Start	09:00
Thursday Finish	23:30

Friday Start	09:00
Friday Finish	23:30

Saturday Start	09:00
Saturday Finish	23:30

Sunday Start	09:00
Sunday Finish	23:30

State any seasonal variations For example (but not exclusively), where the activity will occur on additional days during the summer months.	None
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Non standard timings. Where you intend the premises to be open to the public at different times from those listed above, please listFor example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.	None Note: Events and private showings do not happen every day and so the premises will be closed in the evenings. However due to unpredictable needs, the flexibility shown above is required.
--	--

M**Describe any additional steps you intend to take to promote the four licensing objectives:**

- | | |
|---|--|
| a) General – all four licensing objectives (b,c,d,e)Please list here steps you will take to promote all four licensing objectives together. | Security staff shall be engaged 24 hours each day to prevent unauthorised access to the premises, prevent crime and disorder and ensure the safety of employees and visitors. The number of security staff required to be risk assessed at least annually and whenever a risk changes or is perceived to change.

The premises licence holder shall ensure that each member of staff authorised to sell alcohol has received adequate training on their responsibilities, that this has been properly documented and training records kept. The training record shall be made available for inspection within 24 hours by Licensing Officers, Trading Standards, or the Police. |
| b) The prevention of crime and disorder | A CCTV system will be maintained covering public entrances, all licensed areas, external public walkways and the car park. Images recorded will be retained for at least 28 days. Police and authorised officers of the licensing authority will be given access to recorded images for the prevention and detection of crime with the minimum of delay, when requested in accordance with the Data Protection Act.

A refusal/incident book shall be maintained. This shall contain details of time and date, description of the attempting purchaser, description of the age restricted products they attempted to purchase, reason why the sale was refused and the name/signature of the sales person refusing the sale. The book shall also contain details of any reported incidents of crime or anti-social behaviour including name(s) and description of those involved where possible. |
| c) Public safety | The premises licence holder shall provide details of public |

d) The prevention of public nuisance

transport routes and local taxi firms in any brochures relating to entertainment or events and have such details available on the premises should they be required.

The premises licence holder will ensure that a competent person walks licensed areas at least each day and takes appropriate remedial action where necessary, to ensure the

safety of all persons on the premises, the absence of hazards and the integrity of fire prevention, fire detection and other safety equipment.

Whenever regulated entertainment is taking place, all doors and windows must remain closed save for access and egress.

The premises licence holder will ensure that whenever regulated entertainment is taking place, no noise from that entertainment is audible at the boundary of the demise of the premises licence holder.

During any regulated entertainment, easily identifiable stewards shall be used to safely direct patrons around the building. The number of stewards required shall be risk assessed for each event.

When deemed necessary; temporary signs will be prominently and conspicuously placed requesting patrons to leave quietly with respect for neighbours and the local environment.

Following events; security staff shall ensure that customers are dispersed safely and in an orderly manner and that noise from engines or in-car entertainment is kept to a minimum.

Open vessels containing alcohol shall not be removed from the demise of the premises licence holder.

All sales of alcohol for consumption off the premises shall be in sealed containers.

There shall be no movement or emptying of bottle bins externally after between 20.00 and 07.30.

e) The protection of children from harm

A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram and any other such acceptable identification as may be advised by the Home Office, police or the licensing authority from time to time.

Children shall not be permitted to stay on the premises after 21.00 other than for private events.

Plans

Please upload the plans of your premises

Upload 1

Upload 2

Upload 3

National Archives licensing plans v4.pdf

DPS Consent - National Archives, Lee Oliver December 7th 2017. Signed & scanned..pdf

Upload of attachments and large files

A maximum of three attachments can be accepted with each application. If additional attachments are needed this point must be made with the original application submission and any additional attachments sent under separate cover must be suitably identified. The application will not be deemed complete until all submissions are received. It is the applicant's responsibility to ensure that all necessary supporting documentation is available. Where large files are to be submitted they should be merged into a zipped document to enable easier handling.

Fees

We have calculated the following fees:

Premises licence	£635.00
Additional Attendance Fee	£0.00

Is your premises used exclusively or primarily for the supply of alcohol for consumption on the premises?*

No

Do you believe your establishment is exempt from fees?*

No

Recalculate the fee payable

£635

Are you going to pay the Fee now?*

Yes

Full name*

Date

08 Jan 2018

Tick this box to continue*



Credit card payments are subject to a handling fee. There is no handling fee for debit card payments. Please see www.richmond.gov.uk/credit_card_handling_fees for further details.

If you would like more information about how this online application process will work please read the [instructions for online applicants](#) page.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Checklist*

- ☒ I have made or enclosed payment of the fee
- ☒ I have enclosed the plan of the premises
- ☒ I have sent copies of this application and the plan to responsible authorities and others where applicable
- ☒ I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable
- ☒ I understand that I must now advertise my application
- ☒ I understand that if I do not comply with the above requirements my application will be rejected
- ☐ (Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships) I have included documents demonstrating my entitlement to work in the United Kingdom

A copy of the full application and plans will be forwarded to the Responsible Authorities.

Before completing this application form please check the [Premises Licence page](#) for details about this licence to ensure that this is the licence you require and to check on any local requirements that the London Borough of Richmond upon Thames may have.

Ensure you have read the [New Premises Licence Guidance](#) before you complete this form.

Your declaration

I declare that the information I have given on this form is correct and complete.

(Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership) I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

I understand that by submitting this application and clicking on the box below, you will use the information I have provided to process my application.

For further information on how your information is used, how we maintain the security of your information, and your rights to access information we hold on you, please see:

- www.richmond.gov.uk/personal_information_policy.htm
- www.richmond.gov.uk/freedom_of_information



Consent of individual to being specified as premises supervisor

Take notice that I: Lee Oliver

of: 

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for a new premises licence pursuant to section 17 Licensing Act 2003 by:

The National Archives

for: The National Archives
Bessant Drive
Kew
TW9 4DU

and any premises licence to be granted or varied in respect of this application made by:


The National Archives

concerning the supply of alcohol at: The National Archives
Bessant Drive
Kew
TW9 4DU

I also confirm that I am entitled to work in the United Kingdom and hold a personal licence, details of which I set out below.

Personal licence number: H05109

Personal licence issuing authority: London Borough of Hounslow

Signed: 

Name: Lee Oliver
(please print)

Date: 8 December 2017



From: [REDACTED]
Sent: 07 February 2018 11:17
To: [REDACTED]
Cc: DSS Licensing; [REDACTED]
Subject: RE: New Licence Application: The National Archives, Bessant Drive, Richmond

Dear [REDACTED]

Thank you for taking the time to speak with me just now.

It is indeed a mistake on our application document relating to the sale of alcohol on Saturday and Sunday trading. The correct hours for the sale of alcohol are 12.00 until 23.00 Saturday and Sunday as shown on both public notices. I would be grateful if you could amend your copy accordingly.

Again my apologies for the errors which were made due to the reasons discussed.

Best regards,

[REDACTED]

[REDACTED]
Consultant - Head of Licensing

[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]



Besant Drive – Kew – Richmond – TW9 4DU

Premises licence plans

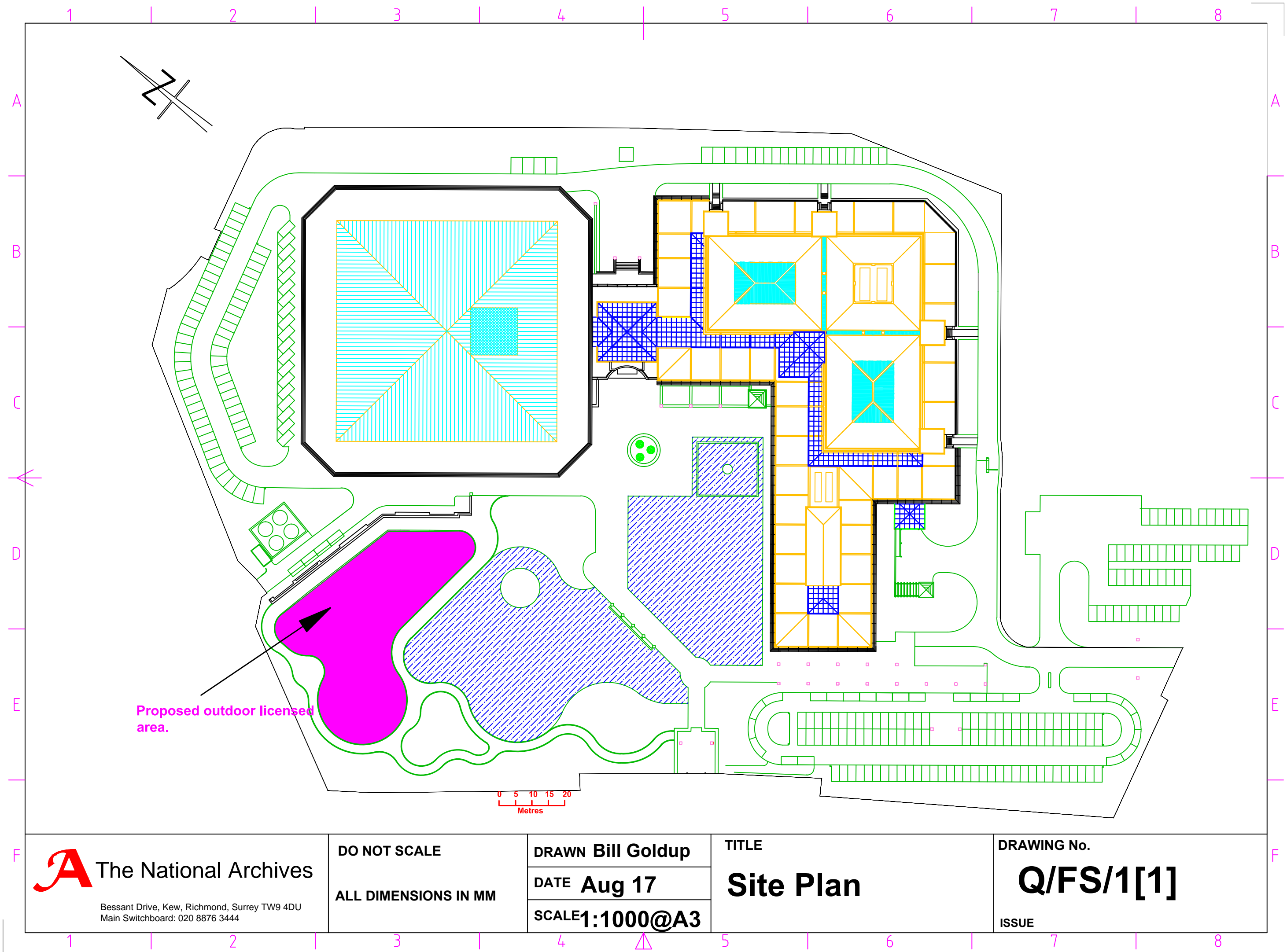
● Water fire extinguisher

● CO2 fire extinguisher

Position and types of portable fire safety equipment may change at any time due to ongoing risk-assessments and best practice

Any marks on these plans not specifically required under The Licensing Act 2003 (Premises licenses and Club Premises Certificates) Regulations 2005 are for information only and subject to change at any time

The consumption of alcohol shall be permitted in any area within the demise of the premises licence holder



The National Archives

Bessant Drive, Kew, Richmond, Surrey TW9 4DU
Main Switchboard: 020 8876 3444

DO NOT SCALE

ALL DIMENSIONS IN MM

DRAWN Bill Goldup

DATE Aug 17

SCALE 1:1000@A3

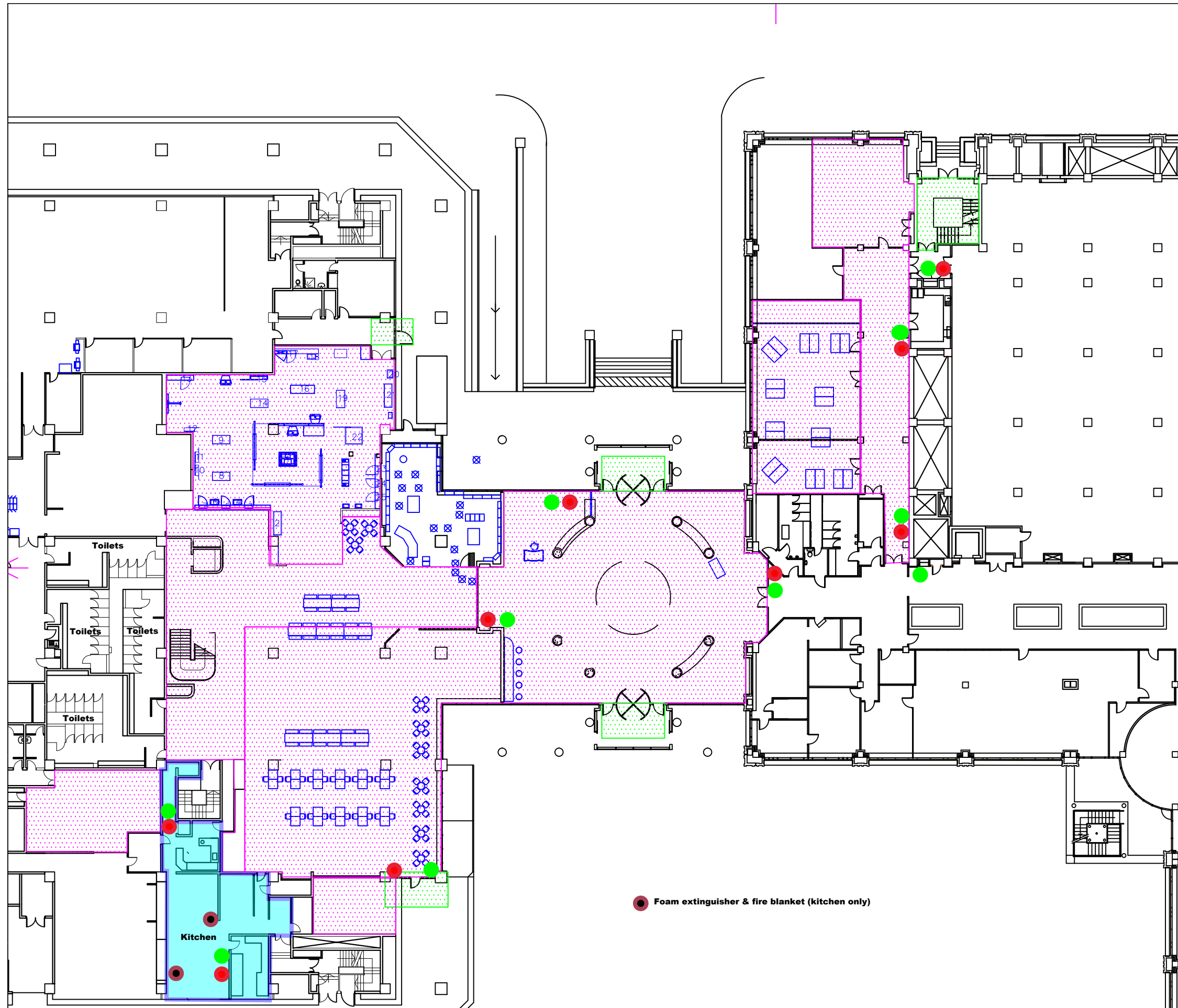
TITLE

Site Plan

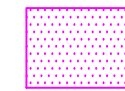
DRAWING No.

Q/FS/1[1]

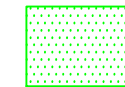
ISSUE



Key



Areas for licensed activities



Fire Exits



Bessant Drive, Kew, Richmond, Surrey TW9 4DU
Main Switchboard: 020 8876 3444

DO NOT SCALE

ALL DIMENSIONS IN MM

DRAWN Bill Goldup

DATE Jul 2017

SCALE 1:300

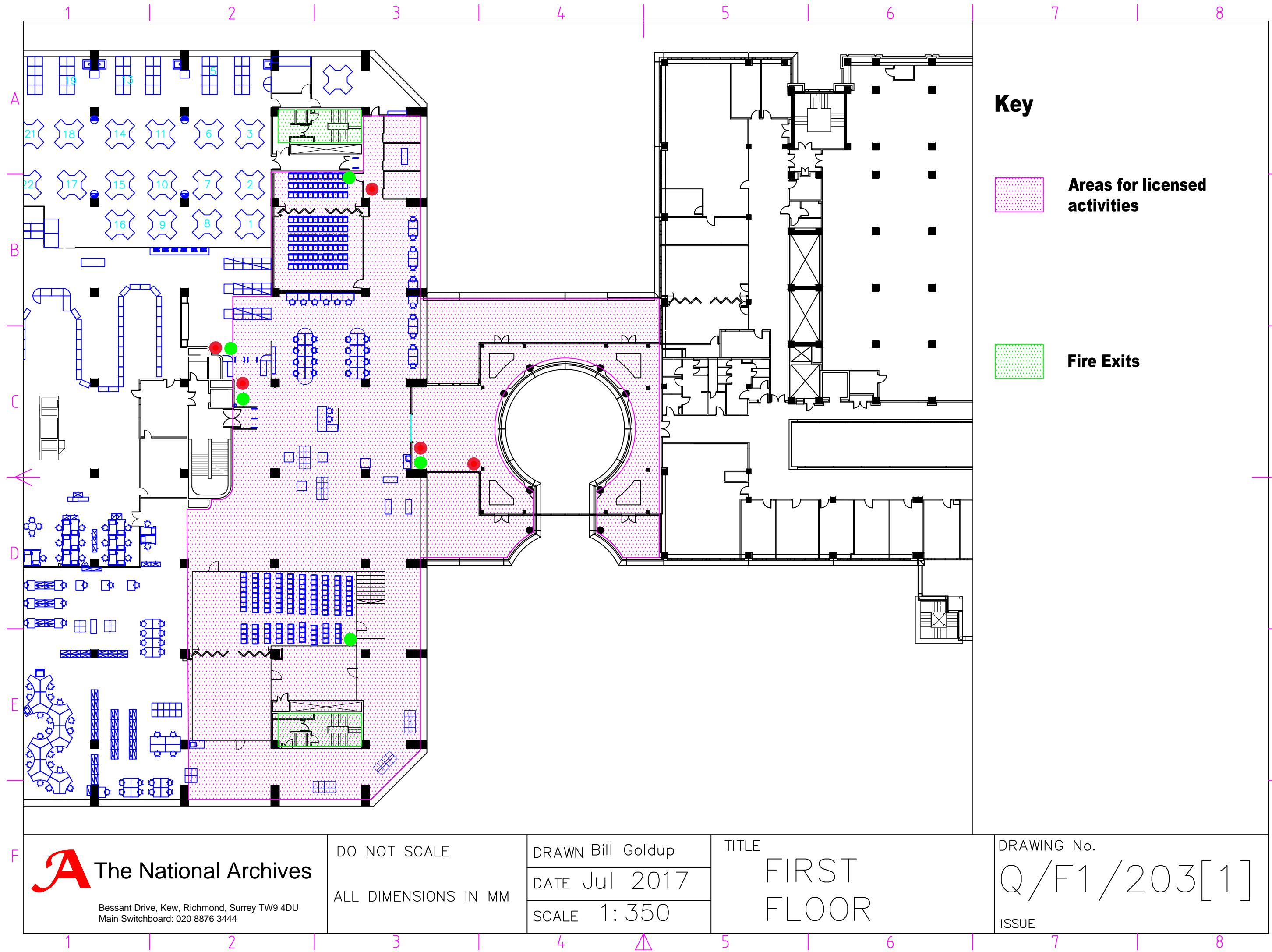
TITLE

GROUND
FLOOR

DRAWING No.

Q/FG/220[1]

ISSUE 1



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From: [REDACTED]
Sent: 06 February 2018 17:52
To: Licensing
Cc: [REDACTED]
Subject: National archives licence application 053611

please see objection Letter, transmitted verbatim by myself from paper copy due to malfunction of neighbour's email (his address above in cc line).

From, [REDACTED] 6 February 2018
To The licensing service, Civic Centre.
Re:- licensed premises application 053611-National archives.

Dear Sir /madam,

I am writing on behalf of my household to object to the application by the National archives to become a licensed premises.

I have lived in this house for almost [REDACTED] years. Many changes have occurred during this time. Some have been of great benefit, some not so.

To allow the National archives to become a licensed premises would definitely not be of great benefit to us the residents.

It is regretful that we must now prepare ourselves to be living in a street that will be a thoroughfare for many people in cars, on bikes, motorbikes and noisy pedestrians, far beyond the times of opening hours of the NA. We know the noise impact from the NA from the few events held throughout the year. Multiply this by every night of the week occurrences; it will be a terrible infringement to our daily lives, our rest and our sleep.

Moreover, the residents will be constantly battling to find parking spaces as the visitors will use Raskin and Defoe avenues to park their vehicles. If we ask for the gates to the NA in our street to be closed, then we will suffer inaccessibility to the retail park and bus station. We do not wish to be hedged in by the changes that will occur, or to suffer constant noise disturbance.

Yours sincerely, [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

5 February 2018

The Licensing Service
2nd Floor
Civic Centre
44 York St
Twickenham

Re: Licensed Premises Application 053611 - National Archives

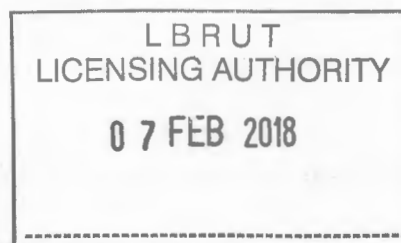
Dear Sir or Madam

We are writing to object to the application by the National Archives to become a licensed premise. We object on the grounds that it contravenes one of the four objectives of the Licensing Act 2003 – specifically that noise pollution from events at the premises will cause a public nuisance. When the venue has held events in the past year we can hear the music from inside our house because the national archives building does not have sufficient sound insulation fitted to limit the impact on nearby residents. At the moment events held at the premises are infrequent (a couple of times per year) however the application extends this right to play music on a repeated basis – potentially many times per week. This is a concern because of the cumulative impact on interfering with sleep of residents including children in nearby houses including our own.

During past events held at the premises, considerable noise is also made by people as they walk past our house from the venue to the tube station after the event ends at 11 o'clock.

For these reasons we request a condition be issued that requires additional sound proofing and acoustic lobbies be fitted; and limits the venue playing music to 10pm. This not only reduces the impact on loss of sleep for local residents, but should also have the benefit of spreading out of people leaving the venue between 10 and 11 pm so reducing the peak noise impact of people leaving the venue at the same time.

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]



From: [REDACTED]
Sent: 06 February 2018 20:36
To: Services, Democratic; Licensing
Subject: National Archives Premises license application 053611, 25 households' responses

**National Archives Premises license application 053611:-
Document detailing the various responses from 25 households in [REDACTED]**

These consist of objections on the grounds of public nuisance and consequent requests for conditions to be imposed and a request for a deferralment of decision.

A. Parking issues

From 20 households:-We the undersigned, residents of [REDACTED], are concerned about potential parking impact of this premises licence on our 2 small cul-de-sacs where parking is already extremely difficult. The current NA plans (circulated in a letter to residents on 25 January) are moderate but the scope of this comprehensive premises licence would permit usage to expand far beyond these in future. (We are aware that this has indeed happened at other high-profile local venues.)

We therefore ask the regulatory committee to impose certain **conditions to minimise** impact on this small and vulnerable residential area, as follows:-

1. that the archives car park **must be open throughout** the time of any event
2. that the pedestrian gate at end of Ruskin be closed at event times, to minimise temptation to park here instead..

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

A suggestion [REDACTED] re pedestrian gate. If its closure throughout events is not possible (I am aware this may be problematic as some residents use the grounds in early evening before gates close at or shortly after dusk), I would like to request impose instead a condition that the gate be closed before the end of the event so that all must exit via Car-park and Besant Drive. I believe there is precedent for such conditions at other venues to limit impact on residential areas. (Although this would not prevent attendees parking in our streets, an A-board at the venue entrance clearly informing them of gate closure would greatly reduce it.). This would also obviate one of the two noise problems below.

B. Noise nuisance

Residents in [REDACTED] state categorically that there will be Noise Nuisance at night. They know this as they already experience noise impact of 2 kinds in the few events of this kind held each year.

1. The only exit route from the pedestrian gate is via [REDACTED]. Although attendees are not at all rowdy, the noise they generate as they leave late at night is loud enough to disturb sleep.

2. Music inside the premises during events can be heard from inside houses (note, not just the end-terrace houses) because the NA building does not have sufficient noise insulation to limit this. They therefore request an additional condition of additional soundproofing and 10 pm limit of music playing.

C. A final request

Some residents also feel that the application is potentially of such high impact, that before any license is granted, the National archives should hold a public meeting on their premises, to discuss the whole issue, with local councillors and the residents of our two streets.

Could decisions by the committee be postponed until there has been a chance for such a proper consultation?... Bearing in mind that there has been no formal 'neighbour consultation' except the notice posted at the archives gates which many were not aware of until the archives circulated the street on 25th Jan, after representations from concerned residents.

yours sincerely,

A solid black rectangular box used to redact the signature of the sender.

From: [REDACTED]
Sent: 09 February 2018 20:45
To: Licensing
Subject: two re-submitted responses to national archives application 053611

Dear Licensing authority, please find below forwarded on behalf of two households.
This is re-submitted as we received reply from you stating that our response was not couched in the proper terminology, with the specific words 'public nuisance'. I trust that you will still consider it as I picked up your reply too late to re-submit within working hours.

As residents of [REDACTED], we are concerned about potential public nuisance of this premises licence in the form of:-
Firstly parking impact on our 2 small cul-de-sacs [REDACTED] where parking is already extremely difficult.
secondly noise nuisance with attendees at functions leaving late at night and disturbing residents, especially those along the length of [REDACTED] (who already get disturbed by such, but it being only a few times a year has not been excessive).

The current NA plans (circulated in a letter to residents on 25 January) are moderate but the scope of this comprehensive premises licence would permit usage to expand far beyond these in future. (We are aware that this has indeed happened at other high-profile local venues.)

We therefore ask the regulatory committee to impose certain **conditions to minimise** impact of both noise nuisance and parking nuisance on this small and vulnerable residential area, as follows:-

1. that the archives car park **must be open throughout** the time of any event
2. that the pedestrian gate at end of Ruskin be closed at event times, or at least before event ends, (to deter parking here and prevent late-night noise.)

Sincerely, [REDACTED]
and [REDACTED]

From: [REDACTED]
Sent: 09 February 2018 20:45
To: Licensing
Subject: two re-submitted responses to national archives application 053611

Dear Licensing authority, please find below forwarded on behalf of two households.
This is re-submitted as we received reply from you stating that our response was not couched in the proper terminology, with the specific words 'public nuisance'. I trust that you will still consider it as I picked up your reply too late to re-submit within working hours.

As residents of [REDACTED], we are concerned about potential public nuisance of this premises licence in the form of:-
Firstly parking impact on our 2 small cul-de-sacs [REDACTED] where parking is already extremely difficult.
secondly noise nuisance with attendees at functions leaving late at night and disturbing residents, especially those along the length of Ruskin (who already get disturbed by such, but it being only a few times a year has not been excessive).

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1. that the archives car park **must be open throughout** the time of any event
2. that the pedestrian gate at end of Ruskin be closed at event times, or at least before event ends, (to deter parking here and prevent late-night noise.)

Sincerely, [REDACTED]
and [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

February 22nd 2018

Dear [REDACTED]

[REDACTED] are instructed by the National Archives in this application for a new premises as you will have seen when you inspected our application. I'm very grateful to you for your email and would like to clarify a couple of matters which may have been misunderstood. I trust you will not mind me responding to you in a like manner to others but as the matters raised were so similar I think it far better that I give provide a detailed explanation for consistency and clarity.

You will have seen in our descriptive at Part 3A of the Operating Schedule that the intention is to offer alcohol for sale to the general public from 12.00 until 19.00 during which time the café/restaurant may be open. The sale or supply of alcohol will only take place outside these hours on the odd evening if there is an event taking place where the provision of alcohol is desirable, not every event. Let's be clear; there is no intention of holding events every night or turning the National Archives into some kind of entertainment venue. That would not fit with the purpose of the National Archives. However due to the difficulty in restricting artists, exhibitors and speakers to a specific day, it is necessary to licence the premises for the whole week. You will also have seen from the building plans submitted with the application that it is only a small area of the premises which will be covered by the licence, not the entire premises. It would be remiss of me not to point out that even without a premises licence, the National Archives would be permitted to play unamplified or amplified live music from 08.00 until 23.00 every day inside or outside the premises due to deregulatory changes to the Licensing Act 2003.

Currently events such as ticketed exhibitions or film screenings are managed by issuing a Temporary Event Notice, but these are restrictive as only 15 may be issued per annum. Using ticketed exhibitions as an example, during these events alcohol is occasionally given away free by the artist agents. Under a revised contract with the in-house caterers, the intention would be for all supplies of alcohol to be made through the caterers, the sale to be made to the artist agents. This generates income for the National Archives, controls the type of alcohol provided, the quantity of alcohol provided and consistency.

Turning then to specifics you raise. I appreciate your concerns in relation to parking which is a national problem in residential areas. This I understand must be exacerbated in a dead-end road without the benefit of a cul-de-sac turning area at the end. However, we have no control over vehicle parking at any time of day whether they are visitors to our premises, other local premises, private homes or employees of local businesses. What I would say is that the National

[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

Archives actively promote the use of public transport and the majority of visitors travel in that manner. For those visitors who wish to drive, the visitor's car park will be kept open whenever there are visitors on site during the day and for event attendees in the evening.

I note the comments too in relation to noise. The National Archives have never received any complaint regarding noise from any event and in particular no noise break-out. However, we carefully considered all of the licensing objectives including the prevention of public nuisance with the emphasis being prevention. You will have seen in our application at Part 3M we have proposed nearly 20 robust and appropriate conditions to be attached to the licence (in addition to mandatory conditions) which address each of the licensing objectives including noise and movement of people. These provide substantial protection to those visiting the premises, the local residents, environment and neighbourhood in general.

I will also say that the pedestrian gate in Ruskin Avenue will not be kept locked during all events or functions as that is not permitted under existing conditions.

So in summary I would say this. If a premises licence is granted in the terms applied for and with the proposed conditions attached, you will benefit from far greater protection than if no licence is granted. The National Archives must adhere to the permissions, restrictions and conditions attached to that licence or face prosecution. Indeed, if the premises became a nuisance the licence can be called in for review at any time.

I hope this gives you a better understanding of why the licence is required, how the premises intend to operate that licence and how it would benefit you as a local resident. If you have any queries though, please do get back to me and I'll be happy to help. Email is probably the easiest way to contact me and my address is [REDACTED]

Yours sincerely,

[illegible]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

February 22nd 2018

Dear [REDACTED]

DSW Group are instructed by the National Archives in this application for a new premises as you will have seen when you inspected our application. I'm very grateful to you for your email and would like to clarify a couple of matters which may have been misunderstood. I trust you will not mind me responding to you in a like manner to others but as the matters raised were so similar I think it far better that I give provide a detailed explanation for consistency and clarity.

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[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

Archives actively promote the use of public transport and the majority of visitors travel in that manner. For those visitors who wish to drive, the visitor's car park will be kept open whenever there are visitors on site during the day and for event attendees in the evening.

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I hope this gives you a better understanding of why the licence is required, how the premises intend to operate that licence and how it would benefit you as a local resident. If you have any queries though, please do get back to me and I'll be happy to help. Email is probably the easiest way to contact me and my address is [REDACTED]

Yours sincerely,

████████████████████

[illegible]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

February 22nd 2018

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[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

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Yours sincerely,

████████████████████

[illegible]

From: [REDACTED]
Sent: 22 February 2018 15:14
To: [REDACTED]
Subject: The National Archives - premises licence application

Dear [REDACTED]

[REDACTED] are instructed by the National Archives in this application for a new premises as you will have seen when you inspected our application. I'm very grateful to you for your emails and would like to clarify a couple of matters which may have been misunderstood. I trust you will not mind me responding to both of you but as the matters raised were so similar I think it far better that I give both of you a detailed explanation together for consistency and clarity.

You will have seen in our descriptive at Part 3A of the Operating Schedule that the intention is to offer alcohol for sale to the general public from 12.00 until 19.00 during which time the café/restaurant may be open. The sale or supply of alcohol will only take place outside these hours on the odd evening if there is an event taking place where the provision of alcohol is desirable, not every event. Let's be clear; there is no intention of holding events every night or turning the National Archives into some kind of entertainment venue. That would not fit with the purpose of the National Archives. However due to the difficulty in restricting artists, exhibitors and speakers to a specific day, it is necessary to licence the premises for the whole week. You will also have seen from the building plans submitted with the application that it is only a small area of the premises which will be covered by the licence, not the entire premises. It would be remiss of me not to point out that even without a premises licence, the National Archives would be permitted to play unamplified or amplified live music from 08.00 until 23.00 every day inside or outside the premises due to deregulatory changes to the Licensing Act 2003.

Currently events such as ticketed exhibitions or film screenings are managed by issuing a Temporary Event Notice but these are restrictive as only 15 may be issued per annum. Using ticketed exhibitions as an example, during these events alcohol is occasionally given away free by the artist agents. Under a revised contract with the in-house caterers, the intention would be for all supplies of alcohol to be made through the caterers, the sale to be made to the artist agents. This generates income for the National Archives, controls the type of alcohol provided, the quantity of alcohol provided and consistency.

Turning then to specifics you raise. I appreciate your concerns in relation to parking which is a national problem in residential areas. This I understand must be exacerbated in a dead-end road without the benefit of a cul-de-sac turning area at the end. However we have no control over vehicle parking at any time of day whether they are visitors to our premises, other local premises, private homes or employees of local businesses. What I would say is that the National Archives actively promote the use of public transport and the majority of visitors travel in that manner. For those visitors who wish to drive, the visitors car park will be kept open whenever there are visitors on site during the day and for event attendees in the evening.

I note the comments too in relation to noise. The National Archives have never received any complaint regarding noise from any event and in particular no noise break-out. However we carefully considered all of the licensing objectives including the prevention of public nuisance with the emphasis being prevention. You will have seen in our application at Part 3M we have proposed nearly 20 robust and appropriate conditions to be attached to the licence (in addition to mandatory conditions) which address each of the licensing objectives including noise and movement of people. These provide substantial protection to those visiting the premises, the local residents, environment and neighbourhood in general.

I will also say that the pedestrian gate in Ruskin Avenue will not be kept locked during all events or functions as that is not permitted under existing conditions.

So in summary I would say this. If a premises licence is granted in the terms applied for and with the proposed conditions attached, you will benefit from far greater protection than if no licence is granted. The National Archives must adhere to the permissions, restrictions and conditions attached to that licence or face prosecution. Indeed, if the premises became a nuisance the licence can be called in for review at any time.

I hope this gives you a better understanding of why the licence is required, how the premises intend to operate that licence and how it would benefit you as a local resident. If you have any queries though, please do get back to me and I'll be happy to help.

With best regards,

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